

The success of Thales Academy is reliant upon the commitment of families to make their financial responsibilities a priority, and make their tuition and fee payment(s) in accordance with Thales Academy's enrollment and Smart Tuition agreements. Thales Academy relies upon tuition and fee payments to provide a quality education at an affordable cost to all families. We at Thales Academy understand that unexpected situations can arise. Our goal is open communication between all parties. If unforeseen financial circumstances arise, families are responsible for contacting the Thales Academy Management office as soon as possible to review the financial hardship and come to an agreeable alternative payment plan.

Families who are responsible for partial payments due to awarded scholarships, and/or Smart Aid are responsible for full payment per month. Thus, meaning that the remaining monthly tuition balance after scholarship or financial aid is the responsibility of the family. In addition, any fees from clubs, field trips, before/afterschool care, or iPad fees, etc are to be paid by the end of the month in which they accrue or the account is considered delinquent.

An unpaid tuition balance is considered past due on the first day after the Smart Tuition tuition payment date. If an account is not in good standing, the student will fall under enrollment review with the possibility of unenrollment.

*Note: A student with a balance of \$100 or less, for fees will not be under enrollment review.*

#### Past Due Accounts:

30 days past due, the tuition must be brought current through Smart Tuition or by contacting the Thales Management office directly in order to create an alternative payment plan.

60 days past due, with no correspondence from the responsible party, the student's enrollment is placed in enrollment review.

90 days past due, with no correspondence from the responsible party, the student will be unenrolled in Thales Academy.

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In the event that there is an outstanding tuition balance after June 7, 2019, and unless alternative arrangements have been made with Thales Academy, enrollment will not be allowed for the following school year. The student will be allowed to re-enroll after the financial obligations have been met. However, the student's reenrollment will be contingent on space availability within the grade level in which he or she would have been placed. In addition, the student's enrollment will be under review for the first 90 days of new enrollment. Should tuition payments become delinquent during the review period, the child will be unenrolled.

Progress Reports, Report Cards, Transcripts and Exams will NOT be issued to parents with past due accounts.